



**Mansfeld Magnet Middle School  
Site Council Minutes  
December 4, 2025**

C. Davidson called the meeting to order at 4:32 pm in the Conference Room.

**Members Present:** Catherine Davidson (Facilitator), Karla Martinez (Principal), Anna Elizondo (6<sup>th</sup> grade), Brenda Blomquist (7<sup>th</sup> Grade), Sam Weber (8<sup>th</sup> grade), Nicole Roldan (Community), Kirsta Mosconi (certified, non-classroom), Micah Francis (Student- Student Council),

**Absent:** Elizabeth Allen (Parent), Jesus Diaz (parent), Megan Quintero (Classified), Nora Gaspar (student)

**Audience:** Carolyn Mosconi (Community Liaison), Diane Gutierrez (Student Council Advisor)

**I. Call to the Audience:**

- C. Mosconi talked about help offered to our families for the holidays. 50 families will receive \$50 gift cards for assistance. C. Mosconi and E. Brown are trying to work with Student Council to do a “Snowflake Tree” to give additional gifts to families in need. Ideas were discussed and a Spring Tree was proposed to distribute our charity throughout the year
- Student Council wants to make Bullying Awareness, Community Awareness posters to post around the school.

**II. Reports**

**Approval of the Minutes-** N. Roldan motioned to approve Nov 6<sup>th</sup> minutes. M. Francis seconded the motion. The minutes were approved unanimously.

**Principal's Report (K. Martinez):**

- Current Enrollment- 692. Enrollment is open for more students currently.
  - 6th Grade: 193
  - 7th Grade: 244
  - 8th Grade: 255
- Highlights/Happenings
  - Mr. Brown and Ms. Mosconi organized this year's Thanksgiving food drive. This year Mansfeld was able to support 56 families. Ms. Martinez wanted to thank them and anyone involved for their efforts.
  - Athletics- Girls basketball continues in the playoffs. Mansfeld will play Utterback at Catalina HS Aux Gym at 6:15 PM.
  - The Sprouts House Dedication 11/7 was a wonderful event. Ms. Kara Trowbridge and Andrea Smith did a great job prepping our students who served as tour guides for guests. Students met Adelita Grijalva, took pictures with Dr. Trujillo and participated in the ribbon cutting ceremony. It was a special day.
  - STEM Night 11/13 was a huge success! We had a great turnout. We had returning and new community partners. All tables featured demonstrations for students. Stembassadors took on the hosting duties.

- Winter Choir, Orchestra and band concerts were this week and had great attendance-standing room only! It has been so much fun watching our students showcase their hard work and talent.
- In the Spring, we have Tully, Tolson and Manzo that will come to tour Mansfeld. C. Davidson suggested reaching out to 7<sup>th</sup> grade families at Borton to increase 6<sup>th</sup> grade enrollment in particular.
- Hiring Updates
  - New office aide Deanna Edwards will start next Wednesday on 12/10.
  - We have two current vacancies- 8-hour night custodian and a 4-hour grounds position.
  - Interviews were held for the girl's soccer coach position and will be offered soon
- Upcoming Events
  - 12/10 Lockdown Drill
  - 12/11 Title I Walkthrough
  - 12/15 District Letter Grade Meeting
  - 12/19 Grading Day No School
  - 12/22 January 2 Winter Break
  - 1/5 School Resumes
- Undesignated Tax Credit balance is \$28,842.89. We do not know if this balance still includes the funds designated as Nathan's Kids is \$11,814.

### **III. Discussion/Action**

- After School Club Funding
  - Teachers were asked to submit a proposal for clubs. Days for clubs could be Mon, Tues, Thurs. Teachers were in \$300 stipend for the semester. B. Blomquist motioned to approve 8 stipends at \$300 for a total of \$2,400. S. Weber seconded the motion. Motion passed unanimously.
- Uniform Policy- Proposed Changes (from the last meeting)-
  - Suggested changes were shared with the Site Council members. K. Martinez said that the next steps would be to distribute the proposed changes to stakeholders and move forward with collecting input.

**Next Meeting Agenda item(s):** Tax credit balance update (including clarification regarding Nathan's Kids), personnel update from admin, by-laws and uniform policy updates

**Next Meeting:** the next meeting will be January 8<sup>th</sup>, 2026 at 4:30 pm in the Conference Room

**Adjournment:** N. Roldan motioned to adjourn the meeting at 5:02 pm. M. Francis seconded. Motion was unanimously approved.

Respectfully submitted,  
Kirsta Mosconi