



**Mansfield Magnet PTSSO**  
**1300 E 6th St, Tucson, AZ 85719**

## **Meeting Minutes**

**Meeting date:** August 17, 2023

Present: Luke van Schie, Susan Wahl, Carolyn Mosconi, Suzy Brown, Liz Allen, Jesus Diaz, Aryanna Diaz, Gabrielle Halko, Ana Burgos, Patty Martinez, Maria Jones, Jennell Enriquez, Shivonne Deadmon, Jessica Talano, Thomas Levario, Jamiel Allen

### **Welcome and Call to Order**

- Meeting was brought to order at 6:08 P.M.

### **Ratifying Board Members**

- Susan Wahl remains President. Motion made by Jesus Diaz, Second by Elizabeth Allen, and unanimously passed.
- Transfer of power from PTSSO Treasurer Liz Allen to PTSSO Vice President Liz Allen was made and unanimously passed, Jesus Diaz, Amanda Bryant
- Transfer of power from PTSSO Secretary Suzy Brown to PTSSO Treasurer Suzy Brown was made and unanimously passed, Carolyn Mosconi, Shivonne Deadmon.
- Vote for Jesus Diaz as Secretary was made and unanimously passed, Carolyn Mosconi, Jesus Diaz
- Wells Fargo Bank records show that Kristine Rochon is the Key Executive at the bank. The key executive being removed from company records is Kristine Rochon. Maria Jones made a motion to remove Kristine Rochon as Key Executive. Amanda Bryant seconded. Unanimously passed.
- Motion to have Suzy Brown added as Key Executive at Wells Fargo Bank and has authority and control over the entity made by Jennelle Enriquez and seconded by Amanda Bryant. Unanimously passed.

### **Approval of May Minutes**

- A motion was made to approve the Mays minutes as is by Jesus Diaz, seconded by Jessica Talano, and unanimously passed.

## Principal's Report – Mr. Luke van Schie

- Current Enrollment = 842
    - 6th Grade: 263
    - 7th Grade: 285
    - 8th Grade: 294
  - Facility/Technology Updates
    - Promethean Panels- Every Classroom
    - iPad Distribution- VILS Alumni (No Data, only WiFi)
    - 6th Grade- Friday
    - 7th Grade Monday
    - 8th Grade- Tuesday ●
- Upcoming Events:
- Bulldog Belief Assemblies- Last Friday
  - Boys Basketball & Girls Volleyball- First Game Monday
  - Cross Country- Practice Started Today
  - Open House- August 24th 6PM
  - CANVAS Parent Support- August 24th- 5PM
  - Principal's List Free Dress Begins August 18th
  - Honor Roll- Every Other Week- Beginning August 25th

- Personnel Updates
  - ELD Teacher Assistant- Interviews Tomorrow ○ ELD Teacher- Mr. Park Until Filled. ○ Girls PE- Leigha Campbell- Starts Monday ○ Ex.Ed. Parra Pro- Waiting on HR.

## School Community Liaison Report -Ms. Carolyn Mosconi

- Engaging students with one-on-one tutoring during the day. The University of Arizona students tutor Mansfeld's students in ELA and Math. They get paid to do this. ● Retired in May but is still here now.

## President's Report – Ms. Susan Wahl

- Future Fundraisers
  - Football Parking is the biggest fundraiser
    - without counting season passes, football makes roughly \$1,400 per game h Saturday
  - Silent Auction
    - The silent auction made over \$3,000 last school year, with 100+ donations
  - Staff and teacher talent show in December
  - 1 food fundraiser per quarter
    - Peter Piper Pizza, Chipotle, Panda Express, or Krispy Kream
    - Will work with the school admin to set dates
  - Opt-in for Education idea
    - No member dues but give a donation to PTSO and get a t-shirt. President will look into the costs of shirts.

## Treasurer's Report

Checking: \$24,409.83

Savings: \$3,273.19

### Deposits:

5/4/23 \$20 Zelle, Silent Auction

\$20 Zelle, Silent Auction

\$10 Zelle, Silent Auction

\$20 Zelle, donation

\$10 Zelle, Silent Auction

\$2,509.13, PayPal, Football Season '23-'24

\$115, VILS

\$20, Silent Auction

\$400, donation

\$6.30, box tops

\$83.65, VILS

5/22/23 Square \$35.40, VILS

\$180 Check, Football Season '23-'24

6/14/23 \$109.77, Office Max Return, Football Season '23-'24

8/4/23 \$16 deposit, Culligan Water Donation

\$362.42 deposit, Chipotle Fundraiser

\$1,214.49, PayPal, Football Season '23-'24

On May 4th, 2023 - Ms. Mosconi gave funds for a total of \$160 to be added on VILS restricted line.

Resolved - Ms. K. Mosconi deposit of \$160 was for 22-23 VILs restricted line. She used most of it when she bought labels and baggies for iPads.

### Withdrawals:

5/8/23 \$160 withdrawal, Liz given cash to pick up and buy bagels, Teacher Appreciation Week

\$29.20 Target, Teacher Appreciation Week

\$16.75 Food City, Teacher Appreciation Week

\$504.94 Walmart, PBIS

\$31.37 Costco, Teacher Appreciation Week

\$39.68, Bubbles Bagels, Teacher Appreciation Week

\$175, Sign Gypsies, Promotion

\$152.08, Amazon, VILS

\$110.75, Amazon, VILS

\$900, Check #1058, Toni Joyce, Teacher Appreciation Week

\$105.95, Safeway, Golden Ticket

\$280, Check, Reimbursement Silent Auction

6/1/23 \$17.28, USPS, stamps, Thank you cards for silent auction, PTSO Business acct

\$81.68, Amazon, Hanging tags, Football Season passes '23-'24

\$155, Special Event PTSO insurance, Football Season passes '23-'24

\$2,048.80, Tucson Party Rental, Promotion

\$109.77, Office Max, Football Season '23-'24  
\$441.83, Check, Choir and Musical Theater  
\$103.25, Office Max, Football Season '23-'24  
7/31/23 \$168.35 Costco, Teacher Welcome Back Breakfast '23-'24  
\$43.48 Starbucks, Teacher Welcome Back Breakfast '23-'24  
\$1.98 USPS, stamps, Football Season '23-'24  
8/7/23 \$1,323 Check, A-Team, Security, Football Season '23-'24

PTSO gave Liz \$160 cash on 5/8/23 so she could pick up Amy's Donut and beverages for Teacher & Staff Appreciation Week. She spent \$151.45 total, with \$8.55 remaining. Liz owes PTSO \$8.55. Since Liz owes PTSO \$8.55, and PTSO owes Liz \$20, we need to write a check for \$11.45 to Liz.

Liz decided not to receive the check but made it a donation to PTSO.

### **August Budget**

- What did we spend last year and what we want to spend this year
- Proposed income \$21,824
- Proposed expense \$18,866
- Motion to approve August budget by Maria Jones. Jesus Diaz seconded. Passed unanimously.

### **Requests**

- Mr. Thomas Levario is asking for reimbursement for items purchased in May. Receipts are not provided at this time but were emailed back in May. Per time restraints, his request will be tabled until the next meeting. Susan to present at the next meeting when we have the totals. He is requesting reimbursement be donated to the Choir Musical Theater Booster Club restricted line.
- Chorus is wanting a baby grand piano. Choir has about \$3,000 in Tax Credit money. PTSO has allocated \$1,000 to the Fine Arts line. Mr. Levario is the representative for the club line.
- Luke van Schie, representing Kirsta Mosconi, is requesting reimbursement for the purchase of elevator keys in the amount of \$86.85. This request will come out of the school beautification line. Motion to approve by Maria Jones, seconded by Liz Allen and unanimously passed.

### **Call to the Audience**

- Chorus can help at football parking time for September 2nd football game by selling water.
- PTSO is being asked to be mindful and careful with newly resurfaced basketball courts; PTSO agreed.

### **Key Executive**

- Wells Fargo Bank records show that Kristine Rochon is the Key Executive at the bank. The key executive being removed from company records is Kristine Rochon. Maria Jones made a motion to remove Kristine Rochon as Key Executive. Amanda Bryant seconded. Unanimously passed.
- Motion to have Suzy Brown added as Key Executive at Wells Fargo Bank and has authority and control over the entity made by Jennelle Enriquez and seconded by Amanda Bryant. Unanimously passed. **Meeting adjourned**

Jessica Talano motioned and Jennell Enriquez seconded to adjourn the meeting at 7:30 P.M.